

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on September 18, 2014, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Larry Mours, Joe Gabe, Mike Niefert, Brad Muller, David Lasee, Ed Janke, Todd Delain

Excused: Eric Dunning

Item #1. Adoption of Agenda.

Motion was made by Muller and seconded by Delain to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Delain and seconded by Muller to approve the minutes from the last meeting of June 19, 2014. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Gabe reported that the unit was called out to the following fires since the last meeting:

07-23-14 5861 Van Lanen Rd., New Franken (residential/undetermined)  
08-08-14 2222 Deckner Ave., Green Bay (Preble H.S./accidental)  
08-24-14 1231 Brosig St., Green Bay (apartment complex/accidental)  
08-30-14 322 S. Chestnut St., Green Bay (garage/arson)  
08-31-14 1356 Thrush St., Green Bay (garage/accidental)  
08-31-14 824 S. Maple Ave., Green Bay (garage/accidental)  
09-01-14 460 Baird Creek Rd., Green Bay (pole bldg./undetermined)  
09-03-14 3168 S. Ridge Rd., Ashwaubenon (Ridgeway Trailer/undetermined)  
There was also a duplex garage fire in Allouez/accidental.

Item #4. Report of General Membership President.

Gabe reported that the arson rig is now in service. Several members helped get it set up. Muller stated that Ledgeview Fire and Tri-County each want to donate \$1,000 towards the rig. It was suggested that they purchase something with the money that is needed for the rig.

Gabe also reported that 18 people are going to the fall IAAI conference. It was brought up that there should be minimum criteria to remain a member on the task force. It was suggested bringing this up at the General Membership meeting tonight and asking the members what they think the minimum criteria should be. It was also noted that the task force is down a few interns and that there are some interested candidates.

Item #5. Financial Report.

Delain reported that there is almost \$15,000 left in this year's budget as of the end of August.

Item #6. Old Business.

A. Disposition of Case Proceedings.

Lasee reported no recent cases.

Item #7. New Business.

Muller noted that registration for IAAI conferences costs an extra \$50 for nonmembers and that Wisconsin IAAI membership costs \$25 per year. It was suggested that the task force pay the IAAI membership dues for all members (investigators and interns) because the task force would save money instead of having to pay the extra amount for nonmembers attending conferences. Motion was made by Janke and seconded by Delain to pay the Wisconsin IAAI membership dues for all task force members. **Motion carried.**

Muller stated that a disposition form for fire investigations needs to be created so that a copy can be kept with the Sheriff's Office to have on hand when anyone inquires about the outcome of an investigation. Muller and Gabe will work on it.

A new 3/4-ton or 1-ton pickup truck is needed to pull the smokehouse, so it was mentioned to keep an eye open for something affordable.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Nieft reported that Green Bay has had three cases since July and that there will be one from Ashwaubenon.

Item #9. Other Matters.

A. 501(c)(3) documentation and bank account information for safety house.

This will be put on the next meeting's agenda.

Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting is set for December 18, 2014, at 9:00 a.m., at the Brown County Sheriff's Office.

FITF Board of Directors  
September 18, 2014  
Page 3 of 3

Item #11. Adjourn.

Motion made by Delain and seconded by Lasee to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent  
Recording Secretary